

STANFORD UNIVERSITY ECONOMICS DEPARTMENT
TRANSFER CREDIT EVALUATION FORM
 (Use a separate form for each non-Stanford course)

Credit for courses taken at other institutions must first be approved for general university credit by the Registrar's Transfer Credit Evaluation Office. Econ Department credit may be granted if the course taken was similar in coverage and analytical level to one offered at Stanford as judged from the course descriptions, syllabi, text, or other materials you can provide. If no similar course is offered at Stanford, directed reading credit may be approved in rare circumstances.

Students must have completed all the Stanford Economics prerequisites for the approved transfer credit in order to use it towards the Economics major or minor.

Name: _____ Date: _____

SUID: _____ Email: _____ Phone #: _____

1. List the school and course you took for which you would like transfer credit; also list the Stanford University course you believe it parallels.

Other School/Non-Stanford Course

Stanford Course

_____/ _____

2. List the textbook(s) used for the course

3. List the prerequisites required for the course

4. Only requests for *pre*-approval for Stanford in Washington or Stanford's Overseas Studies Program courses will be reviewed. Have you already taken the course? YES ___ NO ___

5. **You must attach a detailed course syllabus. Without this information we cannot process your request.**

6. **If you have already taken the course you must contact the Registrar's Office Transfer Credit Evaluator and ask him to send a copy of your transcript to the Economics Department Undergraduate Administrator.**

Any additional comments or explanations you would like to make:

Submit completed form and required materials to the Undergraduate Administrator in the Economics Department, Econ 136. Requests are evaluated during the second and seventh week of Autumn, Winter and Spring quarters.

___Approved ___Denied

 Associate Director of Undergraduate Studies

 Date
 Rev. 9/12/08